



Establishment Committee

Date: THURSDAY, 11 JUNE 2015
Time: 11.30 am
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy the Revd Stephen Haines (Chairman)
Edward Lord (Deputy Chairman)
Nigel Challis
Deputy Billy Dove
Alderman Peter Estlin
Deputy Kevin Everett
Deputy Jamie Ingham Clark
Jeremy Mayhew
Wendy Mead
Sylvia Moys
Deputy Joyce Nash
Barbara Newman
Dhruv Patel
Deputy Richard Regan
Elizabeth Rogula
Angela Starling
Philip Woodhouse

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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 29 April 2015.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS REPORT**
Report of the Town Clerk.

For Information
(Pages 9 - 10)
5. **PUBLIC MINUTES OF THE JOINT CONSULTATIVE COMMITTEE**
To note the non-public minutes of the meeting held on 29 April 2015.

For Information
(Pages 11 - 12)
6. **PRESENTATION ON WORKFORCE PLANNING, MANAGEMENT INFORMATION AND CORPORATE MEMORY**
The Director of Human Resources to be heard.

For Information
7. **REVIEW OF GRANT FUNDING**
Report of the Town Clerk.

For Decision
(Pages 13 - 34)
8. **ANNUAL EQUALITIES AND INCLUSION MONITORING REPORT**
Report of the Director of Human Resources.

For Decision
(Pages 35 - 62)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 29 April 2015.
For Decision
(Pages 63 - 64)
13. **OUTSTANDING ACTIONS REPORT**
Report of the Town Clerk.
For Information
(Pages 65 - 66)
14. **NON-PUBLIC MINUTES OF THE JOINT CONSULTATIVE COMMITTEE**
To note the non-public minutes of the meeting held on 29 April 2015.
For Information
(Pages 67 - 70)
15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

17. **CONFIDENTIAL MINUTES**
To agree the Confidential minutes of the last meeting held on 29 April 2015.
For Decision
18. **STAFF APPEALS COMMITTEE MINUTES**
To note the minutes of a Staff Appeals Committee held on 14 May 2015.
For Information
19. **RETENTION PAYMENTS FOR STAFF WITHIN THE CITY SURVEYOR'S DEPARTMENT**
Joint report of the City Surveyor and the Director of Human Resources.
For Decision
20. **CITY OF LONDON POLICE CHANGE PROGRAMME**
Report of the Commissioner of the City of London Police.
For Decision
21. **TOWN CLERK'S DEPARTMENT**
Report of the Town Clerk.
For Decision